



Lewisham Education

**Sydenham School
Dartmouth Road
London SE26 4RD**

Title: Curriculum Leader

**Faculty: Humanities
TLR: TLR1b**

Responsible to: SLT

Main Purpose of Role:

The Curriculum Leader is the team leader for the Faculty. They represent and promote the Faculty in its share of and contribution to children's learning, the curriculum and professional development. They assume overall responsibility for standards within the Faculty and the quality of its provision. This includes the specific responsibilities outlined below:

Responsibilities	Curriculum Leader
Leadership	<ul style="list-style-type: none"> • Provide overall Faculty team leadership, setting priorities and direction. Generate a team ethos, foster team building and a corporate approach. Act as the link to SLT providing advice and support to whole school initiatives • The Faculty leader is the executive decision maker and line manager of the Faculty team responsible for the Leadership and organisation of the Faculty • The ability to readily gain the respect and command of all team members
Pupils and parents	<ul style="list-style-type: none"> • Monitor pupil progress and attainment across all age groups • Lead in implementation and evaluation of intervention strategy to support underperforming individuals and groups
Teaching and learning	<ul style="list-style-type: none"> • Consistently meet the teacher or UPS standards in everyday teaching • Maintain an overview and provide the impetus for continual improvement in all aspects of teaching and learning in the Faculty. Gauge the impact and effectiveness of improvement strategies; monitor the progress of individual teachers and the strength of the team • Evaluate the impact of leadership on Learning and Teaching and the quality of professional mentoring
Curriculum	<ul style="list-style-type: none"> • Maintain a 'Big Picture' overview of the curriculum within the Faculty and its contribution to the whole school curriculum. Ensure that all subjects / courses are working to a progression framework developing subject knowledge and understanding and embedding relevant skills • Provide a lead role in curriculum review and development ensuring Faculty schemes of work reflect outstanding practice • Take leadership of Fundamental British Values within the Sydenham School curriculum
Community enrichment	<ul style="list-style-type: none"> • Raise the profile of the Faculty and share expertise through involvement with the wider community

Assessment, recording and reporting	<ul style="list-style-type: none"> • Ensure and provide detailed and systematic data analysis. Scrutinise performance trends, identify intervention need and implement strategy to close gaps • Set performance targets with milestones and benchmarks and track progress • Monitor the efficiency and effectiveness of systems • Undertake annual performance review
Quality assurance and self-review	<ul style="list-style-type: none"> • Maintain an overview of all QA systems and outcomes • Undertake formal Faculty self-review of: <ul style="list-style-type: none"> ○ Standards and attainment ○ Quality of teaching ○ Quality of assessment ○ Quality of curriculum ○ Pupil guidance and support ○ Leadership and management • Evaluate the impact and effectiveness of new initiatives, triangulating evidence where appropriate, oversee, coordinate and carry out performance management reviews and target setting
Planning	<ul style="list-style-type: none"> • Contribute to the whole school improvement plan • Provide, lead and coordinate the Faculty improvement plan
Resources and administration	<ul style="list-style-type: none"> • Finance and resource management. Deploy all human and physical resources • Exam / test entries and administration

SELECTION CRITERIA (Skills, knowledge, experience etc. required)	
Knowledge and Understanding	<ul style="list-style-type: none"> • Qualified teacher status • Degree or equivalent qualification • Awareness and understanding of current issues and developments in the subject area
Skills and Abilities	<ul style="list-style-type: none"> • Ability to teach A level • Evidence of excellent classroom practice and excellent teaching • Ability to work as a team member and to lead teams where appropriate • Ability to form good working relationships with colleagues • Good communication, organisational and administrative skills • Ability to meet deadlines and show excellent attention to detail • Excellent organisational skills and the ability to set target standards • Ability to undertake tasks related to monitoring and evaluation • Ability to work with colleagues to improve the quality of learning and teaching • Commitment and ability to work with colleagues to improve classroom effectiveness and raise achievement • Commitment to equal opportunities • Good ICT skills
Circumstances	<ul style="list-style-type: none"> • The person undertaking this post must have a current enhanced DBS. If a candidate does not have this status, then they will be required to complete an application only if recruited to this post.