



Sydenham School

Year 10

Pre-Opening Briefing

- We are delighted to be having Year 10 back on site from June 15th.
- Please read through this presentation and then complete the Pre Opening Briefing Student Survey (find it at this [link](#)) by **midday on Tuesday 9th June.**
- **Please note, the Pre-Opening Briefing Student Survey has to be completed by every student before they are allowed back onto the school site.**

By the end of
this Pre-
Opening
Briefing you
should
understand:

When you should be in
school

Safe travel to and from
school

Arrangements for
arriving on the school
site

Our new Covid-Safe
Code of Conduct

Hygiene arrangements
and what to do if you
have symptoms of
Covid-19

Uniform expectations
and Water
expectations

Arrangements for
leaving the school site

Arrangements for
moving around the
school site

Arrangements for
lunchtime

Arrangements for your
continued home
learning

What to do if you have
any concerns

When you should be in school

Look out for the email next week which tell you more details about your timetable and which week you are in.

We are only allowed to have 25% of Year 10 students on our site at any time.

All Year 10 students will be in for one week each. You will be informed which week you will be attending. During that week you will be in school as follows:

Monday – Wednesday: Arrive at 10am. You will have English, Maths and Science lessons on these days and you will finish at 1.15pm.

Thursday and Friday: Arrive at 10am. You will be having your option subjects on these two days. This means you will have two subjects on each day. You will finish at 3pm and lunch will be provided on site.

Important rules about when you shouldn't come to school.

Your attendance is, as always, really important.

However, because of Covid-19 there are some important rules about when you should stay at home and self-isolate.

Everyone (staff and students) need to understand these rules and follow them. **This is so that we keep the whole school community safe.**

Read about them on the next three slides.



If you are showing any symptoms of Covid – 19, a high temperature or fever, a new and persistent cough, a loss or change to your sense of smell or taste, please do not enter the site.

If you have any of the symptoms of Covid-19 you must stay at home. **This is called self-isolation.**

Your parents or carers should contact the School Reception to alert us.

The NHS advise that you should get a test as soon as possible if you have any of these symptoms.

To find out how to get a test if you need one, use this weblink:

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ask-for-a-test-to-check-if-you-have-coronavirus/>



If you are showing any symptoms of Covid – 19, a high temperature or fever, a new and persistent cough, a loss or change to your sense of smell or taste, please do not enter the site.

You should also **stay at home (self-isolate)** and **alert school** if any of these apply:

You're waiting for a coronavirus test result

You've tested positive for coronavirus – this means you have coronavirus

You live with someone who has symptoms, is waiting for a test result or has tested positive

You have been alerted by NHS Test and Trace to say you have been in contact with someone with coronavirus.

The image is a screenshot of the NHS website. At the top, there is a blue header with the NHS logo on the left and a search bar on the right. Below the header, there is a navigation bar with four links: 'Health A-Z', 'Live Well', 'Care and support', and 'Health news'. Below this, there is a breadcrumb trail: 'Home > Health A to Z > Coronavirus (COVID-19) > Testing and tracing for coronavirus'. The main heading is 'NHS Test and Trace: if you've been in contact with a person who has coronavirus'. Below the heading, there is a subheading: 'Follow this advice if you're told by the NHS Test and Trace service that you've been in contact with a person who has coronavirus (COVID-19)'.

NHS

Health A-Z Live Well Care and support Health news

[Home](#) > [Health A to Z](#) > [Coronavirus \(COVID-19\)](#) > [Testing and tracing for coronavirus](#)

NHS Test and Trace: if you've been in contact with a person who has coronavirus

Follow this advice if you're told by the NHS Test and Trace service that you've been in contact with a person who has coronavirus (COVID-19).

If you have been contacted by NHS Test and Trace, this website tells you what to do.

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/nhs-test-and-trace-if-youve-been-in-contact-with-a-person-who-has-coronavirus/>

How should you get to and from school?



You should **avoid public transport** as much as you can, even if it means walking a bit further than normal.

If you have to use public transport follow these rules from TfL:

2. Plan your journey



Plan ahead and use a direct route



Wash or sanitise your hands before beginning your journey



Take hand sanitiser and a face covering,

3. On your journey



Click to add text
Maintain 2 metre distance where possible



Use a face covering, if you can, when you will be close to others



Use contactless payment where possible



Be patient and follow instructions from transport staff



Wash or sanitise your hands as frequently as possible

Face coverings will be compulsory on public transport from June 15th.

Watch this [video](#) for more information.

4. Completing your journey

When finishing your journey, you should:



Follow guidance at your destination



Walk and cycle from public transport to your destination, where possible



Wash or sanitise your hands as soon as possible

What happens when we arrive at school?

You must be on time at 10am
each day.

Please don't arrive much
earlier than that to help us
manage social distancing
outside school.



**One student
per staircase**

When you get to school:

Keep a 2m distance from others outside the school site.

Be careful not to block the pavement for members of the public.

Follow instructions of staff on duty.

Enter the school site when told to do so, only one student per staircase at a time.

When you get to school:

You will line up in your class groups at a 2m distance from each other. Every student will have their temperature checked before they are escorted into the main part of the school building.



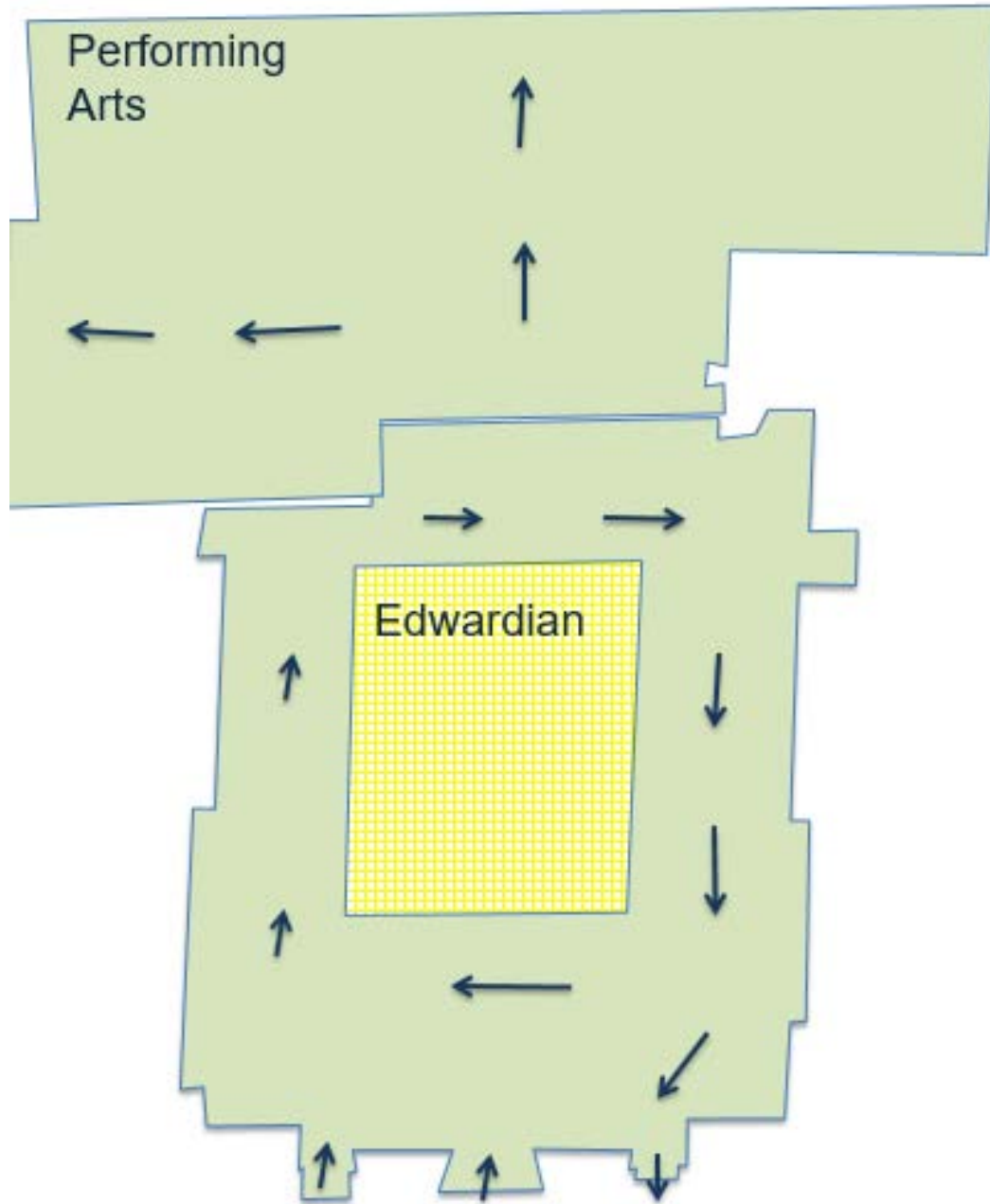
You will be escorted to your designated bathroom to wash your hands.

You will then be escorted to your classroom. Keep a 2m distance from everyone.

We have a temporary rule of silence on the corridors so that all social distancing instructions can be heard.

You will be asked to line up in silence at a 2m intervals outside your classroom.

When you get into the room, you have to sit in your designated seat. You can't swap at all during the day.



When you get to school:

You will be escorted up to your classroom by your teacher.

You must keep a 2m distance from everyone else. To help control this, you must be silent on the corridors.

There is a one way system in operation on the corridors in the Edwardian Building.

You must ensure you follow the rules with regard to the Up Staircase and Down Staircase

Which groups will I be in?

Look out for the email next week which tell you more details about your timetable.

Monday, Tuesday and Wednesday

You will be in the same group of about 10 students.

You will stay in the same room.

You will study English, Maths and Science on a rotation.

Thursday

You will be in option subject groups for Options A and C. These groups will be much smaller than your normal classes.

Friday

You will be in option subject groups for Options B and D. These groups will be much smaller than your normal classes.

The Covid-Safe Code of Conduct

We've had to add to our Code of Conduct to make sure we all follow Covid-Safe behaviours.

The rest of our As Sydenham Students Code of Conduct also still applies.

Please read through the next slides so that you understand it.

AS SYDENHAM STUDENTS WE ALSO FOLLOW COVID-SAFE BEHAVIOURS

We are Ready to Learn



Ready to Learn

We demonstrate we are **Ready to Learn** by:

- Following social distancing rules when lining up to enter a lesson.
- Sitting in my agreed seat within the seating plan and not moving from it without permission.
- Arriving in our allocated rooms at the allocated times every day that we are in school.
- Arriving on time to every session after a break.
- Being fully equipped for every lesson, understanding that we now cannot share most school equipment.
- Wearing the Covid-safe Sydenham School uniform every day.
- Completing the weekly tutor virtual registration.

We Think of Others



Concern for
Society



Collaborative

***We socially
distance***

***We wash our
hands***

***We follow the
Covid-Safety
behaviours***

We show we are **Concerned for Society** and are able to be **Collaborative** by:

- Agreeing to have our temperature checked upon arrival on the school site.
- Washing or sanitising my hands upon arrival on the school site and at every break time.
- Following the Government Stay at Home instructions if we have symptoms of coronavirus or if a member of our household does.
- Immediately informing a member of staff if I develop coronavirus symptoms whilst on the school site and following the strict instructions of what to do if that occurs.
- Always telling a member of staff immediately if we think someone is at risk of unsafe Covid-behaviours, including ourselves.
- Being silent on corridors so that instructions about social distancing and safe behaviour can be clearly heard.
- Social distancing by 2m in the Dining Hall and social spaces.
- Following the Catch It, Bin It, Kill it protocol if I sneeze.
- Walking, cycling or scooting to school if I can.
- Following the strict queuing rules when lining up for the bus. Following Transport for London social distancing rules if on public transport to or from school.
- Making sure my uniform is washed regularly, understanding that the coronavirus can be transmitted on fabrics.
- Never making physical contact with another member of the school community.
- Going straight home after I leave school and following the government instructions about social distancing and limiting contact with others.

Everyone must follow these hygiene rules when you are at school

Wash your hands regularly at your designated bathroom.

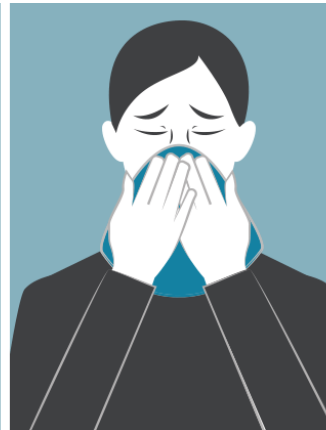
You will be given times to go to do this at regular points through the day including:

1. When you get to school
2. At a break
3. Before you go to eat
4. After you have eaten
5. Before you go home.

Watch this video [link](#) to be sure that you know how to wash your hands properly.



Wash your hands



Use a tissue for coughs



Avoid touching your face



Water fountains are not in use



CATCH IT,



BIN IT,



KILL IT!

Please put all paper towels in the bin

Please use tissue bags provided

If you are showing any symptoms of Covid – 19, a high temperature or fever, a new and persistent cough, a loss or change to your sense of smell or taste, please tell the nearest member of staff immediately.

If you are showing any symptoms of Covid-19 you should not go up to the Medical Room. You should immediately tell the nearest member of staff.

They will give you clear instructions about what to do and where to do. It is essential that you follow these rules quickly and fully.

We Work Hard



Deliberate Practice



Perseverance



Retrieval Practice



Resilience

We create the conditions for **Deliberate** and **Retrieval Practice** by:

- Completing all allocated homework set by my teachers, and respond to instructions and feedback that is provided.

We show our **Resilience** and **Perseverance** by:

- Proactively contacting adults if additional help is required.
- Organising my time at home to complete the homework that is set.

We Are Curious and Open Minded



Confident



Creative and Enterprising



Risk-Taking



Open Minded



Enquiring

We develop our **Confidence** and the **Confidence** of others.

We show that we are **Open Minded** and able to **Take Risks In Our Learning** by:

- Being supportive of my peers in their learning and responding to new situations.

We develop our ability to be **Enquiring, Creative and Enterprising** by:

- Actively staying up to date with the Government's instructions on the coronavirus
- Reading the weekly YLC email and tutor emails.

What if somebody doesn't follow the Covid-Safe Code of Conduct?

If a student is not following the Covid-Safe Code of Conduct (either around school or in a classroom) in a way that risks safety or interrupts precious learning time On Call will be contacted immediately.

Please be aware, we will not follow the normal system of warnings for this.

The students will be removed from the group to ensure the safety of others and that everyone can learn effectively.



School uniform - what should you wear?

You are still expected to wear the Sydenham School Uniform.

You should wash your clothes when you get home, before the next time you wear them to school.

To help make this a bit easier for you **for this term only** you can:

1. Come to school without your school jumper if you haven't got a dry or clean one.
2. Wear your Sydenham PE hoodie if your jumper isn't dry or clean.



To be as safe as we can, we will need to limit sharing of equipment. You should bring the following with you:



1. Your books for the day



2. Your planner



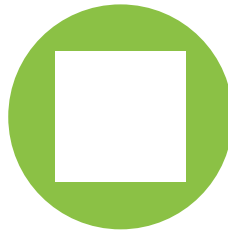
3. Your calculator



4. Pens, pencils, rubber, pencil sharpener and ruler



5. Plenty of water to drink. Please note THE WATER FOUNTAINS ARE SWITCHED OFF.



6. Tissues



Lunchtime arrangements

Please make sure your Parent Pay account is topped up.

Monday to Wednesday

You will leave the school site at 1.15pm and take lunch with you. Please make sure you dispose of this safely.

Thursday and Friday

You will remain on site for lunch

Covid 19 Safety Rules for Lunchtime

Lunchtime will be staggered

Each class will be directed when to go to lunch

You will be directed to sit in particular parts of the school

You will be directed to sit in particular parts of the Dining Hall

At all times the social distancing rules will be observed

At the end of lunch you will be escorted back to your classroom

During Lunch the normal school rules apply for disposing of your litter and food on your plate and placing your plates on the tray. Please ensure you are considerate of our Kitchen Staff.



Dismissal from school at the end of the day

At the end of the school day the following rules apply:

You will remain in your classroom with your teacher until you are collected to leave.

Those who are taking the bus will leave with a designated teacher follow the lining up protocols as directed

Those who are walking home will leave with a designated teacher and taken to the school gates

At the school gates there will be staff to direct you along the route towards Forest Hill and Sydenham

If you have travelled to school on your bike there will be a teacher at the bike shed to direct you to collect it

At all times social distancing rules must be followed

On Monday-Wednesday we will include collecting lunch before you leave.

Your parents and carers have signed the amended Home School Agreement.

This says that they agree that you will go home straight away and not be in groups in the local community.

Bus Stop Protocols

There will be a teacher at every bus stop outside school to supervise the queues

To ensure social distancing you must follow the directions of the teacher to ensure the queues do not merge

When the bus arrives you must remain in the queue and wait for the teacher to count you on the bus

To travel on the bus you must wear a face covering

NB : The bus companies are limiting numbers on each bus.

To help our whole community and stay safe, you should walk if you can.

What should you do during the weeks when you are NOT at school?



ONLINE LEARNING WILL CONTINUE AS USUAL AND YOU SHOULD MAKE SURE THAT YOU:



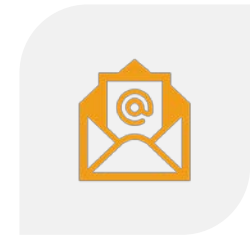
1. CHECK YOUR EMAILS DAILY



2. READ THE WHOLE EMAIL MAKING SURE THAT YOU SCROLL RIGHT DOWN TO THE END OF THE EMAIL TO ENSURE YOU HAVE READ ALL THE INSTRUCTIONS



3. SUBMIT ANY QUIZZES OR ASSIGNMENTS VIA TEAMS



4. EMAIL YOUR SUBJECT TEACHER IF YOU ARE UNSURE ABOUT ANY OF THE ABOVE FOR A PARTICULAR SUBJECT

What should you do if you have any concerns about the information in this pre-opening briefing?

Please contact Ms Smart via email: a.smart@sydenham.lewisham.sch.uk

Finally

We wanted to say a massive thank you to the Premises Staff, Cleaning Team, Kitchen Staff and Support Staff. They have worked tirelessly to help reopen the school.

They are really at our 'front line'.

Please be really polite to them when you see them and ensure you say thank you. Please make their job safer and easier by ensuring you leave the areas you have been tidy.